



## Employment Application

Bighorn Divide & Wyoming Railroad  
701 East 1st Street  
Shoshoni, Wyoming 82549

Bighorn Divide and Wyoming Railroad is committed to the principles of Equal Employment Opportunity and Affirmative Action. Our policy is to ensure all hiring and employment decisions are strictly based on job-related qualifications. We strictly prohibit discrimination based on race, color, religion, national origin, sex, age, disability, or any other status protected under federal, state, or local law.

*For proper consideration, applicants must ensure every question is answered completely and correctly. Please print all responses, reserving handwriting only for official signatures. Should additional space be required, attach separate, blank sheets of paper. Failure to complete all required questions will result in a delay of processing.*

Position Applying for: \_\_\_\_\_ Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Last four of Social Security: \_\_\_\_\_

Have you filled out an application for BDW Railroad before? \_\_\_\_\_ If yes please give a date: \_\_\_\_\_

Have you ever been employed by BDW Railroad? \_\_\_\_\_

If yes please give a hire date and resignation date: \_\_\_\_\_

If hired, can you furnish proof that you are eligible to work in the United? \_\_\_\_\_

What day can you start? \_\_\_\_\_

What is your availability?      Full Time      Part Time      Temporary      Weekends      Days      Nights  
(Circle all that apply)

Have you even been convicted of a felony? \_\_\_\_\_

If yes please explain why? \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Have you worked or attended school under any other name? \_\_\_\_\_

If yes, given names \_\_\_\_\_

Are you currently employed? \_\_\_\_\_

May we contact your present/previous employer? \_\_\_\_\_

Have you ever been fired from a job? \_\_\_\_\_

If yes, why? \_\_\_\_\_

## Education

	High School/ GED	Technical	Undergraduate/ College University	Graduate/Professional
Name				
Years Completed				
GED/Diploma/ Degree				
Course of Study				

## Skills & Qualifications

\*summarize and special job-related skills acquired from employment, volunteer work or other experience

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## References

\*give the name, address and telephone number of at least three references whom are not related to you and are not previous employers

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Driving Record

<h3 style="margin: 0;">Valid Driver's License</h3> <p>Number: _____ State: _____ Class: _____</p> <p>Expires: _____</p> <p>Have you ever been convicted of, or had a complete state action to cancel, revoke, suspend, or deny a motor vehicle driver's license, for operating a motor vehicle while under the influence of, or impaired by alcohol or a controlled substance in the last 36 months? _____</p> <p>If yes please give dates? _____</p> <p>Traffic Violations: _____</p> <p>Date: _____</p> <p>Location: _____</p> <p>Type: _____</p>
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## Employment Experience

\*List employers in consecutive order with the most recent employer first. Account for all the periods of time, including military service and any periods of unemployment. If self-employment, give a firm name and supply business reference. Offer of employment may be contingent upon acceptable references from current and or former employers

Employer:	Dates Employed (Month/Year):
Address:	
Job Title:                      Supervisor:	
Reason for leaving:	Hour Rate/Salary:

Work Performed:
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Address:	
Job Title:                      Supervisor:	
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Address:	
Job Title:                      Supervisor:	

Reason for leaving:	Hour Rate/Salary:
Work Performed:	

### Application Summary

\*Please read each statement carefully before signing.

I certify that all the information provided during this employment application process is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that the Bighorn Divide & Wyoming Railroad, INC or its agents may investigate my background to ascertain any and all information of concern to my record, whether same is of record or not, and I release employers and persons names her in from all liability for any damages on account of furnishing such information.

I agree and understand that under the Fair Credit Act, Public Law 91-508, I have been told that this investigation may include and investigate Consumer Reports, including information as to my character, mode of living, work habits, performance, and experience, along with reason for termination from past employment.

I agree to furnish such additional information and complete such examinations as may be required to complete my application file.

I hereby consent to a pre and/or post-employment drug screening as a condition of employment, if required.

I agree and understand that this Application for Qualification in no way obligates Bighorn Divide & Wyoming Railroad, Inc. to employ or the hire applicant

Regardless of whether or not I become employed by Bighorn Divide and Wyoming Railroad, Inc., I recognize that this application is not and should not be considered a contract of employment. I understand employment at Bighorn Divide and Wyoming Railroad, Inc. is on an at will basis and that my employment may be terminated with, or without cause, and without notice, at any time, at any time, at my option or the company's unless specifically provided otherwise in a written contract. I further understand that no company employee or representative has the authority to enter into a contract regarding duration of terms and conditions of employment other than an official of the company, and then only by means of a signed written document

I have read, and understand and by my signature, consent to the preceding statements.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_